

BSB30120 CERTIFICATE III IN BUSINESS

**GAIN THE SKILLS
FOR YOUR CAREER SUCCESS**

**WHILE AT
SCHOOL**



THE AXIAL TRAINING DIFFERENCE

At Axial Training our aim is to provide an exceptional education experience, with quality outcomes and tailored training solutions that add genuine value to a student's secondary school experience.

We have developed an industry-leading blended vocational training model that has proven to be ideal for Queensland Schools delivery.



**Empowering
Lifelong
Learning**

SCHOOLS PROGRAM

At Axial Training, we are incredibly passionate about nurturing our student's individual qualities, preparing them for meaningful and purposeful lives in industry and study, whilst affording them world-class opportunities to reach their ideal career aspirations.

Axial Training is proud to offer a range of short courses to Queensland secondary school students that are providing pathways to further study, employment or Apprenticeship and Traineeship opportunities.

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BSB30120

CERTIFICATE III IN BUSINESS



LEARN NEW SKILLS

PROGRAM OVERVIEW

Students can build the confidence and competencies they need to start a business career with BSB30120 Certificate III in Business from Axial Training. Successful students will be equipped with essential skills for entry-level management and business operations positions. This course covers key competencies for the workplace, ensuring they leave the course with highly transferrable and widely sought after foundational skills.

Throughout the training, students will develop their knowledge of business operations, learn how to deliver quality customer service and refine their ability to work effectively with teammates and managers.

DELIVERY OPTIONS

4 Terms

Blended delivery, Combination of classroom and online learning

Lessons delivered at the School

COURSE OUTLINE

- BSBCRT311 Apply critical thinking skills in a team environment
- BSBPEF201 Support personal wellbeing in the workplace
- BSBSUS211 Participate in sustainable work practices
- BSBTWK301 Use inclusive work practices
- BSBWHS311 Assist with maintaining workplace safety
- BSBXCM301 Engage in workplace communication
- BSBTEC201 Use business software applications
- BSBTEC302 Design and produce spreadsheets
- BSBPEF301 Organise personal work priorities
- BSBOPS305 Process customer complaints
- BSBOPS304 Deliver and monitor a service to customers
- BSBTEC303 Create electronic presentations
- BSBPMG430 Undertake project work



LET'S CONNECT

